

Opportunity Title: CDC Emergency Operations Planning Fellowship

Opportunity Reference Code: CDC-CPR-2021-0049

Organization Centers for Disease Control and Prevention (CDC)

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A complete application consists of:

- An application
- Transcripts – [Click here for detailed information about acceptable transcripts](#)
- A current resume/CV, including academic history, employment history, relevant experiences, and publication list
- One educational or professional recommendation. Your application will be considered incomplete, and will not be reviewed until one recommendation is submitted.

All documents must be in English or include an official English translation.

If you have questions, send an email to ORISE.CDC.CPR@orau.org. Please include the reference code for this opportunity in your email.

Application Deadline 2/16/2021 3:00:00 PM Eastern Time Zone

Description ***Applications will be reviewed on a rolling-basis.**

A research opportunity is currently available in the Plans, Training, Exercise, and Evaluation Branch (PTEE) within the Division of Emergency Operations (DEO) in the Center for Preparedness and Response (CPR) at the Centers for Disease Control and Prevention (CDC) in Atlanta, Georgia.

This project with the Plans Team of the PTEE Branch will provide an opportunity to learn about public health emergency preparedness and response and train in the development and revision of public health emergency management response plans. Under the guidance of a mentor, the participant will be involved with the development, piloting, and implementation of evaluation tools corresponding to contingency and crisis planning in public health emergency response activities. This is an opportunity to gain hands-on training in mixed methods evaluation to assess the outcome and impact of public health preparedness and response training classes. This includes training in the synthesis of qualitative data to develop trend reports, including thematic analysis, of agency planning capabilities to better inform the Planners Course 101. The participant will additionally have opportunities to train in the development of evidence-informed presentations and scientific publications.

This fellowship will offer the opportunity to learn about and obtain hands-on experience in the following activities:

- Apply principles, laws, regulations, and directives of emergency management preparedness and response for domestic and global public health emergencies to the development of planning products and planning evaluation tools.
- Design and develop curriculum in collaboration with subject matter experts.



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Develop and tailor existing Planners Course 101 learning products (e.g., presentation slides, practical scenarios, applied learning activities, handouts).

- Assess user needs and analyze content and working environments to identify appropriate instructional strategies and design engaging and effective educational material for the Planners Course 101.
- Evaluate the effectiveness of public health emergency preparedness education and training material. Analyze quantitative and qualitative evaluation data to write summary reports with actionable recommendations.
- Support the Plans Team with the development of articles, presentations, and scientific publications.

Anticipated Appointment Start Date: February 2021

This program, administered by ORAU through its contract with the U.S. Department of Energy to manage the Oak Ridge Institute for Science and Education, was established through an interagency agreement between DOE and CDC. The initial appointment can be up to one year, but may be renewed upon recommendation of CDC contingent on the availability of funds. The participant will receive a monthly stipend commensurate with educational level and experience. Proof of health insurance is required for participation in this program. The appointment is full-time at CDC in the Atlanta, Georgia, area. Participants do not become employees of CDC, DOE or the program administrator, and there are no employment-related benefits.




Qualifications

The qualified candidate should have received a bachelor's, master's or doctoral degree in one of the relevant fields, or be currently pursuing a master's or doctoral degree. Degree must have been received within five years of the appointment start date.

Preferred skills:

- Experience or knowledge in public health preparedness and response
- Experience or knowledge in developing and designing education and training material
- Experience or knowledge in developing, disseminating, and communication evaluation data
- Strong oral and written communication skills for various audiences
- Strong proficiency with Microsoft Office products
- Experience or knowledge in online survey and database tools like REDCap
- Experience or knowledge in virtual training platforms

Eligibility Requirements

- **Citizenship:** U.S. Citizen Only
- **Degree:** Bachelor's Degree, Master's Degree, or Doctoral Degree.
- **Discipline(s):**
 - **Communications and Graphics Design** (2 )
 - **Life Health and Medical Sciences** (46 )
 - **Social and Behavioral Sciences** (28 )

Affirmation

I have received a bachelor's, master's or doctoral degree within the past five years, OR am currently pursuing a master's or doctoral degree.