

**Opportunity Title:** HHS Health Policy Fellowship  
**Opportunity Reference Code:** HHS-OASH-2020-0154

**Organization** U.S. Department of Health and Human Services (HHS)

**Reference Code** HHS-OASH-2020-0154

**How to Apply** A complete application consists of:

- An application
- Transcripts – [Click here for detailed information about acceptable transcripts](#)
- A current resume/CV, including academic history, employment history, relevant experiences, and publication list
- One educational or professional recommendation. Your application will be considered incomplete, and will not be reviewed until one recommendation is submitted.

All documents must be in English or include an official English translation.

If you have questions, send an email to [HHSrpp@orau.org](mailto:HHSrpp@orau.org). Please include the reference code for this opportunity in your email.

**Application Deadline** 8/10/2020 3:00:00 PM Eastern Time Zone

**Description** \*Applications will be reviewed on a rolling-basis.

A research opportunity is currently available with the Office of Disease Prevention and Health Promotion (ODPHP), within the Office of the Assistant Secretary for Health (OASH) at the U.S. Department of Health and Human Services (DHHS) located in Washington, DC.

The selected participant will gain professional experience in a health policy setting. The participant will be primarily involved with the Prevention Science Division (PSD) and trained in the coordination and development of the 2020-2025 Dietary Guidelines for Americans.

Under the guidance of a mentor, the participant will be involved in the following training activities:

- Contribute to the development, implementation, and review of DGA and materials through research, writing, and editing
- Participate in the communication and dissemination of the 2020-2025 Dietary Guidelines for Americans
- Participate in and evaluate team projects in the area of disease prevention and health promotion
- Contribute to replies to Departmental correspondence and clearances
- Participate in meetings, contribute to program development and implementation
- Contribute to Departmental prevention efforts

**Anticipated Appointment Start Date:** August 2020

This program, administered by ORAU through its contract with the U.S. Department of Energy to manage the Oak Ridge Institute for Science and Education, was established through an interagency agreement between DOE and HHS. The initial appointment can be up to one year, but may be renewed upon recommendation of HHS contingent on the availability of funds. The participant will receive a monthly stipend commensurate with educational level and experience. Proof of health insurance is required for participation in this program. The appointment is full-time at HHS in the Washington, DC, area. Participants do not become employees of HHS, DOE or the program administrator, and there are no employment-related benefits.

**Qualifications** The qualified candidate should be currently pursuing or have received a master's or



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doctoral degree in one of the relevant fields. Degree must have been received within five years of the appointment start date.

Registered Dietitian's are preferred.

Preferred skills:

- Ability to present information, both orally and written, for various audiences in clear and concise formats
- Ability to conduct activities independently as well as with a team

- Eligibility Requirements**

- **Citizenship:** U.S. Citizen Only
  - **Degree:** Master's Degree or Doctoral Degree received within the last 60 months or currently pursuing.
  - **Discipline(s):**
    - **Life Health and Medical Sciences** ([2](#) )
    - **Social and Behavioral Sciences** ([2](#) )