

Opportunity Title: Information Technology Intern

Opportunity Reference Code: APGDPW-ENV-2020-0009

Organization U.S. Department of Defense (DOD)

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How to Apply Components of the online application are as follows:

- Profile Information
- Educational and Employment History
- Essay Questions (goals, experiences, and skills relevant to the opportunity)
- Resume (PDF)
- Transcripts/Academic Records - For this opportunity, an unofficial transcript or copy of the student academic records printed by the applicant or by academic advisors from internal institution systems may be submitted. [Click here for detailed information about acceptable transcripts.](#)
- 1 Recommendation(s)

Submitted documents must have all social security numbers, student identification numbers, and/or dates of birth removed (blacked out, blackened out, made illegible, etc.) prior to uploading into the application system.

If you have questions, send an email to ARMY@orise.orau.gov. Please list the reference code of this opportunity in the subject line of the email.

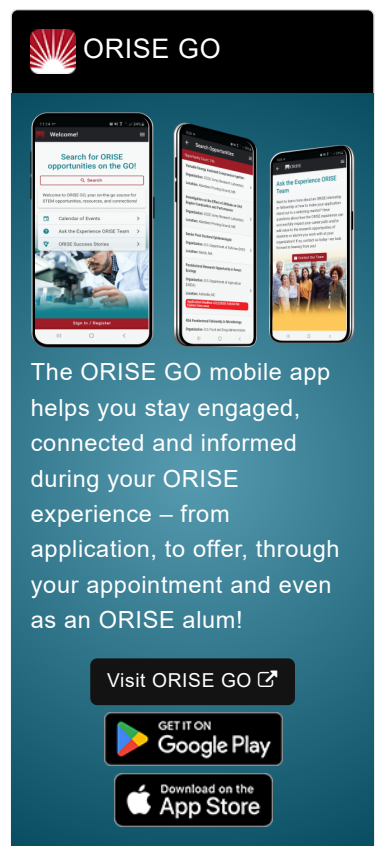
All documents must be in English or include an official English translation.

Letter of Recommendation: While a letter of recommendation is not required to be considered, applicants are required to provide contact information for one recommendation in order to submit the application. Applicants are encouraged to request a letter of recommendation before submission as this may help reviewers have a better understanding of the applicant's qualifications and interests. If selected, a letter recommendation must be submitted on your behalf upon acceptance of the appointment.

Description This opportunity takes place in Vicenza, Italy.

The Information Management/Information Technology division (IM/IT) manages the IT processes and resources for USAG-Italy Garrison to enable the organization's business and mission processes. It acts a liaison to the Network Enterprise Center (NEC) that reports and tracks user requirements, alerts the NEC of any issues, documents and validates all IT purchases and system deployments with the NEC, and provides guidance to USAG Italy users on IT policy. Responsible for the USAG Italy Tenant Security Plan (TSP).

The participant will provide support to the Garrison Information Management Office (IMO) by engaging in day-to-day Information



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Technology (IT) efforts. The participant will have the opportunity to observe and collaborate with Information Assurance (IA), Customer Support, and System Administrator (SA) personnel, learning the full IT procurement process, Incident Resolution process (incident reporting to resolution), LifeCycle Replacement process, report writing, and presentation development.

Other projects involve collaboration with Department of Public Works and the Directorate of Emergency Services to observe and participate in the following:

- Performance of system inventories
- Development of Hardware/Software lists
- Development of System connectivity maps
- Development of IT best practice Standard Operating Procedures

The intern will participate in IT working groups and the Regional NEC Change Control Boards to provide updates and visibility to senior leaders.

Appointment Length

This appointment is a twelve month research appointment, with the possibility to be renewed for additional research periods. Appointments may be extended depending on funding availability, project assignment, program rules, and availability of the participant.

Participant Benefits

Participants will receive a stipend to be determined by **APGDPW**. Stipends are typically based on the participant's academic standing, discipline, experience, and research facility location. Other benefits may include the following:

- Health Insurance Supplement. *Participants are eligible to purchase health insurance through ORISE.*
- Relocation Allowance
- Training and Travel Allowance

Nature of Appointment

The participant will not enter into an employee/employer relationship with ORISE, ORAU, DOD, or any other office or agency. Instead, the participant will be affiliated with ORISE for the administration of the appointment through the ORISE appointment letter and Terms of Appointment.

Qualifications Experience with the following is preferred:

- Planning and developing methods to monitor goals and objectives.
- Developing plans for evaluation and research.
- Applying a variety of communication methods and techniques to market and promote activities.
- Excellent customer service skills and ability to work well in a fast paced team environment.

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- Collecting, compiling, analyzing, and reporting program outcomes.
- Ability to work collaboratively and effectively with higher headquarters and other agencies in the community.
- Ability to handle multiple tasks simultaneously, establish priorities and work in an organized manner; ability to work independently and as a team member.
- Working with community coalitions and strategic multi-disciplinary committees.
- At least one year of experience as volunteer or GS 05 or higher level, or equivalent civilian-sector level of expertise.

- Eligibility Requirements**
- **Citizenship:** U.S. Citizen Only
 - **Degree:** Associate's Degree or Bachelor's Degree received within the last 60 months or currently pursuing.
 - **Discipline(s):**
 - **Chemistry and Materials Sciences** ([12](#))
 - **Communications and Graphics Design** ([2](#))
 - **Computer, Information, and Data Sciences** ([16](#))
 - **Earth and Geosciences** ([21](#))
 - **Engineering** ([27](#))
 - **Environmental and Marine Sciences** ([14](#))
 - **Life Health and Medical Sciences** ([45](#))
 - **Mathematics and Statistics** ([10](#))
 - **Other Non-Science & Engineering** ([2](#))
 - **Physics** ([16](#))
 - **Science & Engineering-related** ([1](#))
 - **Social and Behavioral Sciences** ([27](#))
 - **Veteran Status:** Veterans Preference, degree received within the last 120 month(s).