

Opportunity Title: HHS Strategic Communications and Public Engagement

Fellowship

Opportunity Reference Code: HHS-OASH-2019-0181

Organization U.S. Department of Health and Human Services (HHS)

Reference Code HHS-OASH-2019-0181

How to Apply A complete application consists of:

- An application
- Transcripts – [Click here for detailed information about acceptable transcripts](#)
- A current resume/CV, including academic history, employment history, relevant experiences, and publication list
- One educational or professional recommendation. Your application will be considered incomplete, and will not be reviewed until one recommendation is submitted.
- A writing sample

All documents must be in English or include an official English translation.

If you have questions, send an email to HHSrpp@orau.org. Please include the reference code for this opportunity in your email.

Application Deadline 9/3/2019 3:00:00 PM Eastern Time Zone

Description ***Applications will be reviewed on a rolling-basis.**

Two research opportunities are currently available in the Office of the Surgeon General (OSG), within the Office of the Assistant Secretary for Health (OASH) at the U.S. Department of Health and Human Services (DHHS) located in Washington, DC.

As the Nation's Doctor, the Surgeon General provides Americans with the best scientific information available on how to improve their health and reduce their risk of illness and injury. The Surgeon General brings the best available scientific information to the public by issuing Surgeon General's Advisories, Calls to Action, and Reports on critical issues and communicating directly with the public via a number of communication channels. Further information about the mission, leadership and priorities of the OSG can be found at: <https://www.hhs.gov/surgeongeneral/index.html>.

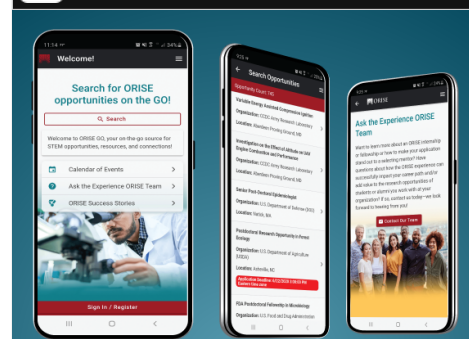
The selected participants will gain experience in researching critical, national health issues with a focus on women's health including maternal morbidity and mortality. The participants will contribute to researching current and new priority areas, developing communication content with the guidance of their mentor and strengthening partnership engagement. The participants will collaborate directly with the OSG Director of Science, Policy and External Engagement and will be involved in discussions about significant health issues. The participants will also interact with public health officials and communications teams across HHS as well as other relevant government and non-government agencies.

Under the guidance of a mentor, the participants will gain experience by:


- Participating in the drafting, analyzing and reviewing of communication materials for the Surgeon General including science-based research summaries, fact sheets, infographics, and presentations






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- Collaborating with the OSG and other relevant staff on content and product development on current and new OSG priorities, including women's health
- Evaluating communication products and making recommendations for improvement and helping to identify additional communication products to advance OSG priorities
- Participating in OSG workgroup meetings and contributing to workgroup members' research, engagement and communication activities

This program, administered by ORAU through its contract with the U.S. Department of Energy to manage the Oak Ridge Institute for Science and Education, was established through an interagency agreement between DOE and HHS. The initial appointment can be up to one year, but may be renewed upon recommendation of HHS contingent on the availability of funds. The participant will receive a monthly stipend commensurate with educational level and experience. Proof of health insurance is required for participation in this program. The appointment is full-time at HHS in the Washington, DC, area. Participants do not become employees of HHS, DOE or the program administrator, and there are no employment-related benefits.




Qualifications

The qualified candidate should have received a master's degree in one of the relevant fields, or be currently pursuing the degree and will reach completion by August 2019. Degree must have been received within five years of the appointment start date.

Preferred skills:

- Experience conducting research, including conducting literature reviews, and synthesizing information into concise written documents that can be understood by professional and lay audiences
- Fast learner; ability to quickly summarize key points from large amounts of information from multiple sources relayed verbally or in writing
- Innovative and creative; ability to generate new ideas and methods to help accomplish OSG priorities and be willing to learn new things
- Excellent analytical skills, English writing skills, organizational skills and attention to detail

Eligibility Requirements

- **Citizenship:** U.S. Citizen Only
- **Degree:** Master's Degree received within the last 60 months or anticipated to be received by 8/31/2019 11:59:00 PM.
- **Discipline(s):**
 - **Communications and Graphics Design** (1 )
 - **Life Health and Medical Sciences** (2 )
 - **Social and Behavioral Sciences** (2 )