

Opportunity Title: CDC Evidence-Based Workforce Development Methods Fellowship
Opportunity Reference Code: CDC-CSELS-2019-0122

Organization Centers for Disease Control and Prevention (CDC)

Reference Code CDC-CSELS-2019-0122

How to Apply A complete application consists of:

- An application
- Transcripts – [Click here for detailed information about acceptable transcripts](#)
- A current resume/CV, including academic history, employment history, relevant experiences, and publication list
- One educational or professional recommendation. Your application will be considered incomplete, and will not be reviewed until one recommendation is submitted.

All documents must be in English or include an official English translation.

If you have questions, send an email to ORISE.CDC.CSELS@orau.org. Please include the reference code for this opportunity in your email.

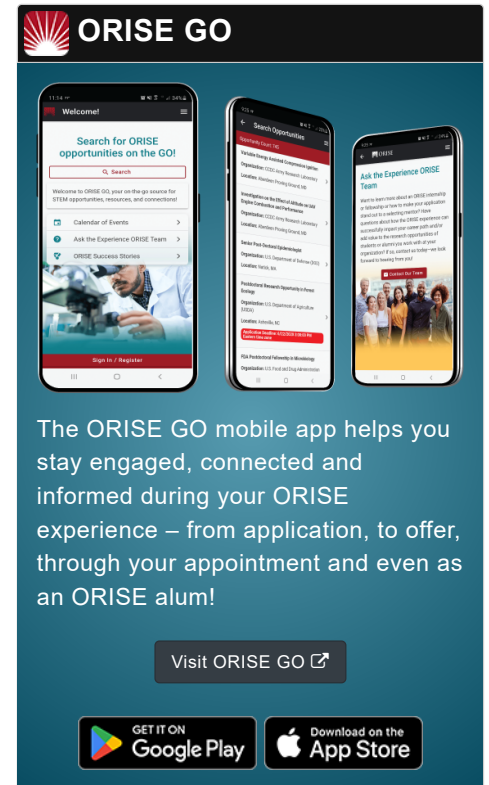
Application Deadline 6/12/2019 3:00:00 PM Eastern Time Zone

Description A fellowship opportunity is available with the Science Office of the Division of Scientific Education and Professional Development (DSEPD), within the Center of Surveillance, Epidemiology, and Laboratory Services (CSELS) at the Centers for Disease Control and Prevention (CDC) in Atlanta, Georgia.

The Division of Scientific Education and Professional Development (DSEPD) has a mission to improve health outcomes through a competent, sustainable, and empowered public health workforce. DSEPD activities fall into three main areas (1) producing and disseminating quality learning products; (2) implementing and managing public health service-learning fellowship programs; and (3) advancing workforce development science through collaboration with other public health leaders.

The main purpose of this research opportunity is to ensure DSEPD programs efficiently and effectively integrate evidence-based improvements (i.e., the best science or best practices of workforce development) into our programs' processes and policies. Under the guidance of a mentor, the participant should expect to gain analytical, communications, and problem-solving skills. This project will offer the opportunity to learn about and obtain hands-on experience in the following activities:

- Review the literature and other information sources to synthesize the best science and best practices for DSEPD program processes (especially fellowship processes) and make recommendations for implementation
- Identify potential ways to integrate findings into DSEPD program practices and policies
- Collaborate with DSEPD program evaluation staff to integrate evaluation into implementation plans
- Help develop standard operating procedures and other support for implementation of recommendations
- Coordinate and collaborate with DSEPD program staff and leadership in identifying priority areas for process and policy improvement

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Fellowship

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- Support documentation of fellowship processes to inform continuous quality improvement efforts
- Analyze administrative data (e.g., DSEPD fellowship management system) and other data sources to drive performance improvement in DSEPD workforce development
- Identify and implement changes to information collected through the division's fellowship management system, collaborating with division fellowship programs and system managers
- Prepare research for oral presentation and publication

The fellow will also be given the opportunity to participate in HHS and CDC training programs, including training activities and DSEPD fellows' community of practice, and will be expected to attend technical seminars and presentations held throughout the appointment period.

***Although the application deadline is June 12, applications will be reviewed on a rolling-basis.**

This program, administered by ORAU through its contract with the U.S. Department of Energy to manage the Oak Ridge Institute for Science and Education, was established through an interagency agreement between DOE and CDC. The initial appointment can be up to one year, but may be renewed upon recommendation of CDC contingent on the availability of funds. The participant will receive a monthly stipend commensurate with educational level and experience. Proof of health insurance is required for participation in this program. The appointment is full-time at CDC in the Atlanta, Georgia, area. Participants do not become employees of CDC, DOE or the program administrator, and there are no employment-related benefits.






Qualifications

The qualified candidate should have received a master's degree in one of the relevant fields, or provide evidence that the degree will be conferred before June 1, 2019. Degree must have been received within five years of the appointment start date.

Preferred skills:

- Strong oral and written communication to various audiences
- Ability to synthesize information into key messages
- Literature review experience
- Experience in public health workforce development
- Strong proficiency with Microsoft Office products (Word, PowerPoint, Excel)
- Experience in analyzing and summarizing data
- Strong interpersonal skills and ability to participate effectively in a multidisciplinary environment

Eligibility Requirements

- **Degree:** Master's Degree received within the last 60 months or anticipated to be received by 6/1/2019 12:00:00 AM.
- **Discipline(s):**
 - **Communications and Graphics Design** (1 )
 - **Environmental and Marine Sciences** (1 )
 - **Life Health and Medical Sciences** (45 )
 - **Other Non-Science & Engineering** (5 )
 - **Social and Behavioral Sciences** (28 )