

**Opportunity Title:** Opportunity at the Office of Critical and Emerging Technology  
**Opportunity Reference Code:** DOE-STP-CET-2024

**Organization** U.S. Department of Energy (DOE)  
**Reference Code** DOE-STP-CET-2024  
**How to Apply** Click on *Apply* below to start your application.

**Description** The U.S. Department of Energy (DOE) Science, Technology and Policy Program is designed to provide opportunities for postgraduates and faculty to participate in programs, projects, and activities at the Department. Fellows will receive hands-on experience that provides an understanding of the mission, operations, and culture of the DOE. As a result, fellows will gain deep insight into the federal government's role in the creation and implementation of energy technology policies; apply their scientific, policy, and technical knowledge to the development of solutions to issues of importance to the DOE and continue their education and involvement in areas that support the DOE mission either in a technical or policy-related role.

#### About the Office of Critical and Emerging Technology

The Office of Critical and Emerging Technology (CET) facilitates exchange among Departmental entities responsible for the development of critical and emerging technologies to advance Department of Energy (DOE) mission priorities. Emerging Technologies may include but are not limited to artificial intelligence and machine learning, quantum information and sensing technologies, high performance computing, communications technologies, semiconductors and microelectronics, biotechnology, biomanufacturing, synthetic biology, genomics, pandemic surveillance and detection, advanced materials and manufacturing, and robotics and automation.

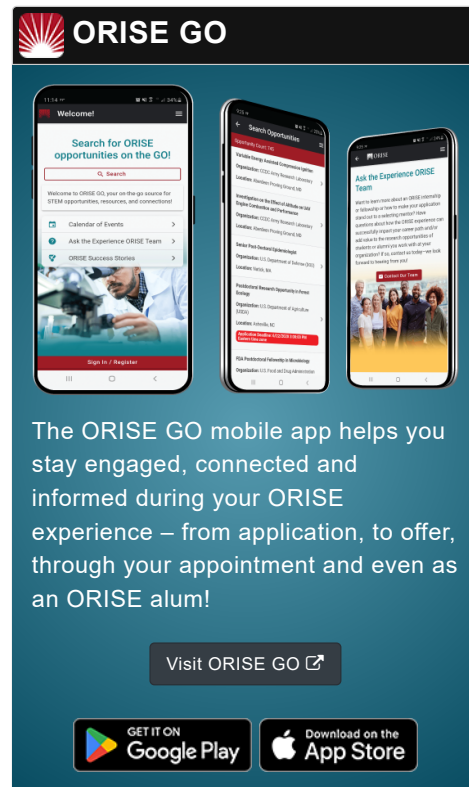
Providing a coordinated strategic outlook of these technologies will allow DOE leadership, as well as interagency and congressional stakeholders, to maximize the impact of DOE capabilities and investments in key areas of national importance including microelectronics, artificial intelligence and computing, and biotechnology. DOE advances in these areas not only strengthen its scientific, energy, and security missions but also support U.S. technological advantage in the global competition for economic leadership in the 21st century. **CET seeks a Fellow to participate collaboratively across the Office and its major functions.**

#### What Will I be Doing?

With guidance from a mentor from CET, the fellow will partake in the following projects.:


- Learn about the coordination of DOE equities across multiple and diverse program portfolios, including alignment with National Labs and partners from industry and other sectors.
- Collaborating to develop new ideas and guidance that inform multi-office research planning on crosscutting topics and key Departmental initiatives involving CET;
- Learn about visibility and awareness of DOE capabilities in interagency and other key forums.
- Experience high-profile rollout on events that include participation of the Secretary, Deputy Secretary, or Under Secretary for Science and Innovation;
- Learn about the structuring and development of cross-office budget requests






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and narratives;

- Engage in the creation of forums to collect input from the stakeholder community and from across DOE;
- Developing and helping to implement communications and outreach plans and materials;
- Learn about drafting and reviewing memos, testimonies, reports, and policy and strategy documents;
- Learn about alignment of existing and new DOE initiatives involving CET and Administration priorities, including advancing the participation of and benefits for underrepresented groups.

The fellow will collaborate closely with all elements of the CET Office and with relevant DOE program offices across the complex. The fellow will be mentored by the CET Director.

#### **Participant Benefits**

Participants will be eligible for a monthly stipend for their participation in the opportunity. Stipend will be set by DOE.

Selected fellows are also eligible for a health insurance stipend to offset the cost of health insurance. Additionally, a travel and training allowance up to \$10,000 will be available for the duration of the appointment.

The fellowship will be awarded in 12 months increments based on an annual review of research progress. Continued renewals will be dependent on DOE funding and mentor approval.

#### **Appointment Location**

Washington, D.C

#### **Nature of the Appointment**

The participant will not enter into an employee/employer relationship with ORISE, ORAU, DOE, or any other office or agency. Instead, the participant will be affiliated with ORISE for the administration of the appointment through the ORISE letter of appointment and Terms of Appointment.

### **Qualifications**    **Preferred Qualifications**

Ideally the candidate would have additional experience in public policy either at the state or federal government level or in an NGO focused on advocacy or policy. The candidate would have experience in tracking developments in a range of areas related to the DOE mission, from advanced clean energy, to the role of the DOE National Laboratories in pandemic preparedness, to microelectronics, to synthetic biology, AI, and more.

The candidate should have strong communicator, facilitator, and collaborator with excellent writing and interpersonal skills. The candidate should be highly organized, an effective multi-tasker, and able to manage significant flows of information.

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A complete application consists of:

- Zintellect Profile and responses to opportunity specific questions.
- Transcripts/Academic Records - For this opportunity, an unofficial transcript or copy of the student academic records printed by the applicant or by academic advisors from internal institution systems may be submitted. Selected candidate may be required to provide proof of completion of the degree before the appointment can start.
- A current resume/CV, including academic history, employment history, and relevant experiences (\*see below for instructions).
- One Recommendation - Applicants are required to provide contact information for one recommender in order to submit the application. You are encouraged to request a recommendation from professionals who can speak to your abilities and potential for success, as well as your scientific capabilities and personal characteristics. Recommendation requests must be sent through the Zintellect application system. Recommenders will be asked to complete a recommendation in Zintellect. Letters of recommendation submitted via email will not be accepted. Recommendations must be submitted on your behalf through Zintellect before an offer is made.

*All documents **must** be submitted via Zintellect in order to be considered and must be in English or include an official English translation. Submitted documents must have all social security numbers, student identification numbers, and/or dates of birth removed (blanked out, blackened out, made illegible, etc.) prior to uploading into the application system.*

\*The resume/CV must include the following:

- Basic applicant Information: Name, address, phone, email, and other contact information.
- Work & Research Experience: List all work and research experiences beginning with current or most recent. Include the name of the employer, location, position held, and time period involved.
- Leadership Experience: List experiences (e.g., work, civic, volunteer, research) that demonstrate your leadership skills. Detail your role, type of experience, organization, location, and duration.
- Educational History: List all institutions from which you received or expect to receive a degree, beginning with current or most recent institution. Include the name of the academic institution, degree awarded or expected date of awarded or expected degree, and academic discipline.
- Honors & Awards: List in chronological order (most recent

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first) any awards or public recognitions. Include the name of awarding institution, title of the award or honor, and date of award or honor.

If you have questions, please send an email to [DOE-RPP@orise.ora.gov](mailto:DOE-RPP@orise.ora.gov). Please list the reference code for this opportunity in the subject line of your email: [DOE-STP-CET-2024]

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**Eligibility  
Requirements**

- **Citizenship:** U.S. Citizen Only
- **Degree:** Doctoral Degree.
- **Academic Level(s):** Postdoctoral.
- **Discipline(s):**
  - **Computer, Information, and Data Sciences** (5 )
- **Age:** Must be 18 years of age