

**Opportunity Title:** Clean Energy Policy Opportunity with U.S. Department of Energy (C3E)

**Opportunity Reference Code:** DOE-EERE-STP-OBI-2024-2200

**Organization** U.S. Department of Energy (DOE)

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**How to Apply** To apply, click on *Apply* at the bottom of this page.

**Connect with ORISE...on the GO!** Download the new ORISE GO mobile app in the [Apple App Store](#) or [Google Play Store](#) to help you stay engaged, connected, and informed during your ORISE experience and beyond! The app is for both applicants and for use after one is appointed.

**Description** The U.S. Department of Energy (DOE), Office of Energy Efficiency and Renewable Energy's (EERE) Science, Technology, and Policy (STP) Program serves as a next step in the educational and professional development of scientists and engineers by providing opportunities to participate in policy-related projects in Washington, D.C. Participants will become part of a group of highly-trained scientists and engineers with the education, background, and experience to be part of the workforce that supports the DOE's mission in the future.

**The Office of Buildings and Industry (OBI) seeks an innovative and highly motivated Fellow to support DOE's mission with the U.S. Clean Energy Education and Empowerment (C3E) Initiative. OBI collaborates across EERE's portfolio of buildings, industry, renewable power, transportation, and sustainable fuel investments and tackles technology policy and integration challenges that span multiple program areas. This Fellowship will last one year, with the opportunity to renew for additional years at the discretion of the sponsoring office. As a Fellow embedded in the C3E initiative, you will:**

- Develop educationally and professionally while participating in policy-related projects at DOE's EERE office in Washington, D.C.
- Engage in C3E efforts to close the gender gap and increase participation, leadership, and success of women in clean energy fields.
- Collaborate with DOE Senior Program Advisors and engage closely with your mentor to move this initiative forward.
- Learn how to plan, manage, and execute initiative activities, including: organizing meetings and collaborations within the agency and with partnering organizations, solicitation of new ideas for how to grow C3E, and new strategic directions and activities.
- Enhance your education and training in clean energy partnerships and multi-agency collaboration, increasing your marketability in these disciplines.
- Collaborate with top scientists and engineers in energy efficiency and clean energy and gain insight into career opportunities through your experiences and under the leadership of your mentor.

#### Location

Washington, D.C.

#### Participant Benefits

Selected candidates will receive a competitive stipend. Stipend rates are determined by DOE officials, and are based on the candidate's academic and professional



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background. Candidates will also be eligible to receive a stipend supplement to offset the cost of health insurance premiums and relocation of up to \$5,000. A travel and research allowance of \$10,000 will also be available to participants for each appointment year. *Extension of the appointment beyond the first year will be subject to satisfactory progress toward completion of the project assignments, and availability of funds.*

#### **Nature of Appointment**

The participant will not enter into an employee/employer relationship with ORISE, ORAU, DOE, or any other office or agency. Instead, the participant will be affiliated with ORISE for the administration of the appointment through the ORISE letter of appointment and Terms of Appointment.

**More information about the C3E initiative can be found at:** <https://c3e.org/>

## **Qualifications**

#### **To be eligible, you must:**

- Be a U.S. Citizen or Lawful Permanent Resident (LPR)
- Have completed Bachelor's degree, or higher, in a related field of study at the time of appointment

Experience in energy efficiency and/or clean energy fields is preferable.

#### **Preferred knowledge and skills:**

- Experience in/study of sustainability, energy efficiency, clean energy or related fields
- Some experience with task level, project, and budget management
- A creative, problem-solving mindset with strong critical thinking and organizational skills
- Excellent interpersonal and teamwork skills
- Proficiency in Microsoft Office (Word, Excel, PowerPoint, Outlook) to effectively review and generate reports, graphs, and presentations
- Strong written and verbal communication skills, with a history of developing strong relationships with partners, clients, and among a team
- Webpage design and organization
- Good writing skills, with the propensity to produce clear and effective documents, charts, graphs, presentations and reports

#### **A complete application consists of:**

- An application
- Transcript(s) - For this opportunity, an unofficial transcript or copy of the student academic records printed by the applicant or by academic advisors from internal institution systems may be submitted. Selected candidate may be required to provide proof of completion of the degree before the appointment can start.
- A current resume/curriculum vitae (CV)
- 1 letter of recommendation

#### **The resume/CV must include the following:**

- Basic applicant Information: Name, address, phone, email, and other contact information.

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- **Work & Research Experience:** List all work and research experiences beginning with current or most recent. Include the name of the employer, location, position held, and time period involved.
- **Leadership Experience:** List experiences (e.g., work, civic, volunteer, research) that demonstrate your leadership skills. Detail your role, type of experience, organization, location, and duration.
- **Educational History:** List all institutions from which you received or expect to receive a degree, beginning with current or most recent institution. Include the name of the academic institution, degree awarded or expected, date of awarded or expected degree, and academic discipline.
- **Honors & Awards:** List in chronological order (most recent first) any awards or public recognitions. Include the name of awarding institution, title of the award or honor, and date of award or honor.

*All documents must be in English or include an official English translation.*

If you have questions, please send an email to [DOE-RPP@orise.orau.gov](mailto:DOE-RPP@orise.orau.gov) with the reference code [DOE-EERE-STP-OB1-2024-2200] in the subject line.

## Eligibility Requirements

- **Citizenship:** LPR or U.S. Citizen
- **Degree:** Associate's Degree, Bachelor's Degree, Master's Degree, or Doctoral Degree.
- **Academic Level(s):** Post-Associate's, Post-Bachelor's, Postdoctoral, or Post-Master's.
- **Discipline(s):**
  - **Business** (8 )
  - **Chemistry and Materials Sciences** (12 )
  - **Communications and Graphics Design** (5 )
  - **Computer, Information, and Data Sciences** (16 )
  - **Earth and Geosciences** (21 )
  - **Engineering** (27 )
  - **Environmental and Marine Sciences** (4 )
  - **Life Health and Medical Sciences** (15 )
  - **Mathematics and Statistics** (11 )
  - **Other Non-Science & Engineering** (5 )
  - **Physics** (16 )
  - **Science & Engineering-related** (2 )
  - **Social and Behavioral Sciences** (21 )
- **Age:** Must be 18 years of age