

Opportunity Title: CDC Public Health Communication and Program Implementation Trainee Fellowship
Opportunity Reference Code: CDC-NCBDDD-2023-0222

Organization Centers for Disease Control and Prevention (CDC)

Reference Code CDC-NCBDDD-2023-0222

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A complete application consists of:

- An application
- Transcripts – Click [here](#) for detailed information about acceptable transcripts
- A current resume/CV, including academic history, employment history, relevant experiences, and publication list
- One educational or professional recommendation. Your application will be considered incomplete, and will not be reviewed until one recommendation is submitted.

All documents must be in English or include an official English translation.

Application Deadline 11/14/2023 3:00:00 PM Eastern Time Zone

Description ***Applications will be reviewed on a rolling-basis.**

CDC Office and Location: This fellowship opportunity is available with the Division of Human Development and Disability (DHDD), National Center on Birth Defects and Developmental Disabilities (NCBDDD) within the Centers for Disease Control and Prevention (CDC) located in Atlanta, Georgia.

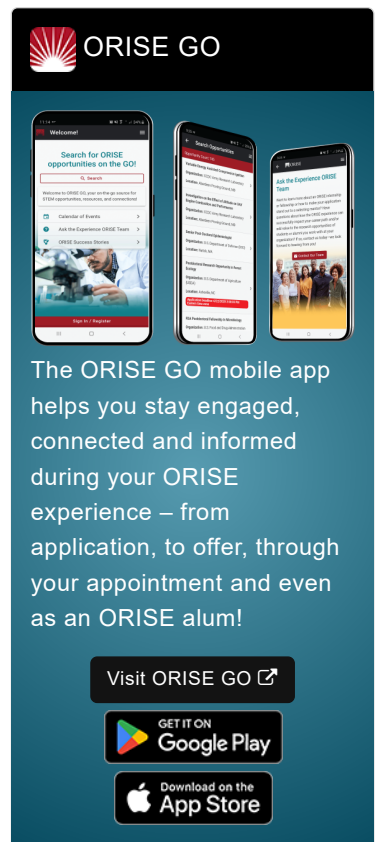
The Centers for Disease Control and Prevention (CDC) is one of the major operation components of the Department of Health and Human Services. CDC works to protect America from health, safety and security threats, both foreign and in the U.S. Whether diseases start at home or abroad, are chronic or acute, curable or preventable, human error or deliberate attack, CDC fights disease and supports communities and citizens to do the same.

Research Project: Through collaboration with CDC's Learn the Signs. Act Early. team (www.cdc.gov/ActEarly) and guidance from a CDC mentor, the participant will contribute to a variety of health communication initiatives to support CDC's Act Early Ambassador program. Act Early Ambassadors expand the reach of the Learn the Signs. Act Early. program and support their respective state's work toward improving early identification of developmental delays and disabilities.

Learning Objectives: The participant will have the unique opportunity to gain hands-on experience managing the delivery and execution of a preeminent public health program that engages and supports public health leaders from across the nation.


The participant will learn:


- How to provide excellent technical assistance and logistical support to public health partners
- Strategies and processes for responding to inquiries from public health partners and the public




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- How to communicate clearly and concisely through the development of program related documents and other communications
- How to manage digital program assets on a file-storage platform
- How to effectively and efficiently manage communication channels in support of public health partners
- How to monitor program implementation activities to ensure excellence in program delivery

Mentor(s): The mentor for this opportunity is Katie

Green (kpk9@cdc.gov). If you have questions about the nature of the research please contact the mentor.

Anticipated Appointment Start Date: November 6, 2023. Start date is flexible and will depend on a variety of factors.

Appointment Length: The appointment will initially be for one year, but may be renewed upon recommendation of CDC and is contingent on the availability of funds.

Level of Participation: The appointment is full-time.

Participant Stipend: The participant will receive a monthly stipend commensurate with educational level and experience.

Citizenship Requirements: This opportunity is available to U.S. citizens, Lawful Permanent Residents (LPR), and foreign nationals. Non-U.S. citizen applicants should refer to the [Guidelines for Non-U.S. Citizens Details page](#) of the program website for information about the valid immigration statuses that are acceptable for program participation.

ORISE Information: This program, administered by ORAU through its contract with the U.S. Department of Energy (DOE) to manage the Oak Ridge Institute for Science and Education (ORISE), was established through an interagency agreement between DOE and CDC. Participants do not become employees of CDC, DOE or the program administrator, and there are no employment-related benefits. Proof of health insurance is required for participation in this program. Health insurance can be obtained through ORISE.

The successful applicant(s) will be required to comply with Environmental, Safety and Health (ES&H) requirements of the hosting facility, including but not limited to, COVID-19 requirements (e.g. facial covering, physical distancing, testing, vaccination).

Questions: Please visit our [Program Website](#). After reading, if you have additional questions about the application process please email ORISE.CDC.NCBDDD@ornl.gov and include the reference code for this opportunity.

Qualifications The qualified candidate should have received a master's degree in one of the relevant fields (e.g. Public Health). Degree must have been received within five years of the appointment start date.

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Preferred Skills:

- Formal training in public health communication, clear communication, public administration, health education, and/or behavioral science will provide a helpful background.
- Keen attention to detail
- Excellent time and task management skills
- Clear communication skills
- Self-starter; takes initiative to address issues and make improvements
- Creative thinking
- Experience with Microsoft Office Suite including MS Teams, and Adobe

- Eligibility Requirements**
- **Degree:** Master's Degree received within the last 60 month(s).
 - **Discipline(s):**
 - **Communications and Graphics Design** ([6](#) 👁)
 - **Life Health and Medical Sciences** ([1](#) 👁)

Affirmation I certify that I have not previously been employed by CDC or by a contractor working directly for CDC. I understand that CDC does not permit individuals with a prior employment relationship with CDC or its contractors to participate as trainees in the ORISE program. (Exceptions may be granted for individuals who, since the previous CDC employment, have obtained a new STEM degree which necessitates training in a new field.)