

Opportunity Title: HHS Science Policy Fellowship
Opportunity Reference Code: HHS-ASPE-2023-0016

Organization U.S. Department of Health and Human Services (HHS)

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A complete application consists of:

- An application
- Transcripts – [Click here for detailed information about acceptable transcripts](#)
- A current resume/CV, including academic history, employment history, relevant experiences, and publication list
- One educational or professional recommendation. Your application will be considered incomplete, and will not be reviewed until one recommendation is submitted.

All documents must be in English or include an official English translation.

Application Deadline 5/15/2023 3:00:00 PM Eastern Time Zone

Description ***Applications will be reviewed on a rolling-basis.**

HHS Office and Location: A fellowship opportunity is currently available in the Office of Science and Data Policy within the Office of the Assistant Secretary for Planning and Evaluation (ASPE) at the U.S. Department of Health and Human Services (HHS) in Washington, D.C. **Given the COVID-19 pandemic and pending the status of federal telework at the time of appointment, the fellow may be onboarded and work remotely for a period of time.**

ASPE advises the HHS Secretary on policy development, leads special initiatives, coordinates the Department's evaluation, research and demonstration activities, and manages cross-Department planning activities such as strategic planning, legislative planning, and review of regulations.

Research Project: The selected fellow would be mentored by a team of policy, public health, and economic experts who focus on biomedical science and public health policies, including federal efforts to address antimicrobial resistance (AMR) and environmental health and justice. The fellow would conduct policy research and participate in quantitative and qualitative analytic projects to examine policy-relevant issues on these and other related topics. In addition to direct mentorship by the ASPE team, the fellow would have the opportunity to collaborate with a broad set of federal and non-federal stakeholders and would develop skills in policy analysis and research, strategic planning, and coordination for large-scale public health initiatives.

Learning Objectives: Additional learning opportunities include:

- Developing (if necessary) and maintaining subject matter expertise on issues relevant to biomedical science and public health policy in order to provide review and analysis of related topic areas for the annual HHS



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budget and legislative development process, as well as reviewing and analyzing relevant regulations, legislation, executive directives, reports, and other documents for policy implications and alignment with HHS priorities.

- Supporting research and evaluation activities to inform decisions about program improvement, regulations, and/or policy making related to biomedical science and public health issues.
- Drafting internal and external correspondence, reports, presentations, talking points, and other materials for use by staff, management, and/or senior ASPE leadership in briefing key stakeholders and other leadership, including the HHS Secretary.

Mentor(s): The mentor for this opportunity is Casey Sullivan (casey.sullivan@hhs.gov). If you have questions about the nature of the research please contact the mentor(s).

Anticipated Appointment Start Date: **March 1, 2023.** Start date is flexible and will depend on a variety of factors.

Appointment Length: The appointment will initially be for one year, but may be renewed upon recommendation of HHS and is contingent on the availability of funds.

Level of Participation: The appointment is full-time.

Participant Stipend: The participant will receive a monthly stipend commensurate with educational level and experience.

Citizenship Requirements: This opportunity is available to U.S. citizens or Lawful Permanent Residents (LPR).

ORISE Information: This program, administered by ORAU through its contract with the U.S. Department of Energy (DOE) to manage the Oak Ridge Institute for Science and Education (ORISE), was established through an interagency agreement between DOE and HHS. Participants do not become employees of HHS, DOE or the program administrator, and there are no employment-related benefits. Proof of health insurance is required for participation in this program. Health insurance can be obtained through ORISE.

The successful applicant(s) will be required to comply with Environmental, Safety and Health (ES&H) requirements of the hosting facility, including but not limited to, COVID-19 requirements (e.g. facial covering, physical distancing, testing, vaccination).

Questions: Please visit our [Program Website](#). After reading, if you have additional questions about the application process please email HHSrpp@orau.org and include the reference code for this opportunity.

Qualifications The qualified candidate should have received a master's or doctoral degree in one of the relevant fields (e.g. Public Policy, Health Policy, Public Health, Biomedical Science, Behavioral Science, Social Science, Environmental

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Health, Science Policy, Engineering). Degree must have been received within the last five years.

Preferred Skills:

- Experience designing, planning, conducting, and communicating the results of analytical projects within the biomedical or behavioral sciences or within public health or public policy.
- Knowledge of and experience with methodological and statistical techniques necessary to analyze and interpret relevant data.
- Experience in the area of infectious diseases, epidemiology, environmental health, environmental justice, or climate change is desirable but not necessary.

- Eligibility Requirements**

- **Citizenship:** LPR or U.S. Citizen
 - **Degree:** Master's Degree or Doctoral Degree received within the last 60 month(s).
 - **Discipline(s):**
 - **Earth and Geosciences** ([21](#) 👁)
 - **Engineering** ([3](#) 👁)
 - **Environmental and Marine Sciences** ([14](#) 👁)
 - **Life Health and Medical Sciences** ([48](#) 👁)
 - **Other Non-Science & Engineering** ([2](#) 👁)
 - **Social and Behavioral Sciences** ([29](#) 👁)