

Opportunity Title: CDC Forecasting Center Communications Fellowship,
Center for Forecasting and Outbreak Analytics
Opportunity Reference Code: CDC-OD-2022-0420

Organization Centers for Disease Control and Prevention (CDC)

Reference Code CDC-OD-2022-0420

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A complete application consists of:

- An application
- Transcripts – [Click here for detailed information about acceptable transcripts](#)
- A current resume/CV, including academic history, employment history, relevant experiences, and publication list
- One educational or professional recommendation. Your application will be considered incomplete, and will not be reviewed until one recommendation is submitted.

All documents must be in English or include an official English translation.

Application Deadline 2/20/2023 3:00:00 PM Eastern Time Zone

Description *Applications will be reviewed on a rolling-basis.

CDC Office and Location: A research opportunity is currently available with the Office of the Director (OD) at the Centers for Disease Control and Prevention (CDC) located in Atlanta, Georgia.

The Centers for Disease Control and Prevention (CDC) is one of the major operation components of the Department of Health and Human Services. CDC works to protect America from health, safety and security threats, both foreign and in the U.S. Whether diseases start at home or abroad, are chronic or acute, curable or preventable, human error or deliberate attack, CDC fights disease and supports communities and citizens to do the same.

Research Project: Under the guidance of a mentor, the research participants will learn how to conduct activities focused on enhancing the leadership and data science workforce capacity at CDC. The participants will have the opportunity to collaborate directly within the leadership or data science aspects of the branch, providing programmatic support on all aspects of the fellowship implementation, including health communication and project management.

Learning Objectives: Additionally, the fellows may be involved in the following training activities:

- Design, evaluate and improve upon methods used to collect, process, analyze and integrate new and existing communications products that are managed by the branch
- Learn to coordinate and build an organizational



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- communications plan
- Learn resource needs/utilization for training programs
- Contribute to the development of Standard Operating Procedures (SOP) for health communications as needed for revised or new processes
- Participate in other projects within the branch as needed related to health communications/project management to reporting/communication needs
- Collaborate with partner organizations to disseminate tailored information through a variety of mediums
- Contribute to the development of dashboards and reports to support program management

Mentor(s): The mentor for this opportunity is Carol Williams (pug6@cdc.gov). If you have questions about the nature of the research please contact the mentor(s).

Anticipated Appointment Start Date: January 3, 2023. Start date is flexible and will depend on a variety of factors.

Appointment Length: The appointment will initially be for one year, but may be renewed for up to five years upon recommendation of CDC and is contingent on the availability of funds.

Level of Participation: The appointment is full-time.

Participant Stipend: The participant will receive a monthly stipend commensurate with educational level and experience.

Citizenship Requirements: This opportunity is available to U.S. citizens and Lawful Permanent Residents (LPR).

ORISE Information: This program, administered by ORAU through its contract with the U.S. Department of Energy (DOE) to manage the Oak Ridge Institute for Science and Education (ORISE), was established through an interagency agreement between DOE and CDC. Participants do not become employees of CDC, DOE or the program administrator, and there are no employment-related benefits. Proof of health insurance is required for participation in this program. Health insurance can be obtained through ORISE.

The successful applicant(s) will be required to comply with Environmental, Safety and Health (ES&H) requirements of the hosting facility, including but not limited to, COVID-19 requirements (e.g. facial covering, physical distancing, testing, vaccination).

Questions: Please visit our [Program Website](#). After reading, if you have additional questions about the application process please email ORISE.CDC.OD@ornl.gov and include the reference code for this opportunity.

Qualifications The qualified candidate should have received a bachelor's or master's degree in one of the relevant fields, or be currently

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pursuing one of the degrees with completion by the end of January 2023. Degree must have been received within the past five years.

Preferred skills:

- Excellent oral and written communication skills
- Experience with Microsoft suite of products
- Solid data analysis skills/understanding of communication metrics
- Interest in communications planning and public affairs
- Project management experience
- Experience with website maintenance, development, and analysis

**Eligibility
Requirements**

- **Citizenship:** LPR or U.S. Citizen
- **Degree:** Bachelor's Degree or Master's Degree received within the last 60 months or anticipated to be received by 1/31/2023 11:59:00 PM.
- **Discipline(s):**
 - **Communications and Graphics Design** (6 👁)
 - **Life Health and Medical Sciences** (48 👁)