Opportunity Title: History Archivist Fellowship at the Air Force Research Laboratory (AFRL)
Opportunity Reference Code: AFRL-HO-2022-0019

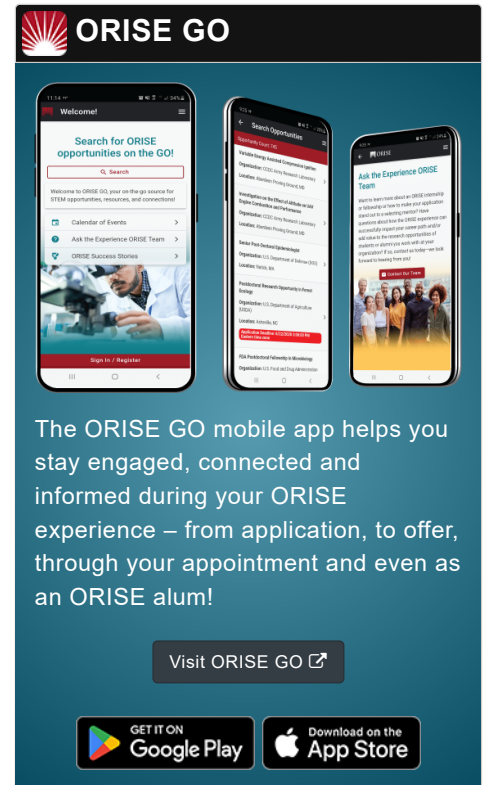|	
Organization	U.S. Department of Defense (DOD)
Reference Code	AFRL-HO-2022-0019
How to Apply	Click on *Apply* at the bottom of the opportunity to start your application.
Description	The Air Force Research Laboratory (AFRL) History Office (HO) provides research, analysis, and written products to the leadership of AFRL and higher United States Air Force and United States Space Force offices. This encompasses studies of a period of more than 100 years and an extensive breadth of scientific and technical activities. To provide a substantive share of the documentary resources required to fulfill this mission, AFRL/HO must possess and utilize an extended array of archival records. These records must be accessioned, processed and be made available to the AFRL/HO historians in digital format. AFRL/HO is offering a Master's-level fellowship within this area.

What will I be doing?

As an Oak Ridge Institute for Science and Education (ORISE) participant, you will join a community of scientists and researchers to support the mission of the AFRL/HO. Under the guidance of a mentor, you will gain hands-on experience to complement your education and support your academic and professional goals. Along the way, you will engage in activities and research in several areas. These include, but are not limited to the following opportunities:

- Develop an in-depth familiarity of the AFRL Science and Technology (S&T) environment.
- Process large, complex history of S&T collections according to academic archival standards.
- Advise whether historical materials are in proper condition, free of mold, etc.
- Examine whether materials have potential historical significance and relevance for inclusion into the AFRL Archives.
- Apply academic archival methods of appraisal of historical assistance.
- Preserve archival collections according to academic archival standards.
- Exhibit knowledge and expertise on archival descriptive standards, intellectual property rights, and issues related to digital conversion of archival materials.
- Provide bibliographies, and professional historical and archival reference and research assistance.
- Extract information from AFRL databases and those of universities, other national laboratories, and industry.
- Advise at an academic archival level on issues related to metadata creation guidelines.

- Create professional grade bibliographies.

Where will I be located?

Dayton, Ohio

What is the anticipated start date?

AFRL is ready to make appointments immediately. Exact start dates will be determined at the time of selection and in coordination with the selected candidate. Applications are reviewed on an ongoing basis and fellowships will be filled as qualified candidates are identified.

What is the appointment length?

This appointment is a twelve-month research appointment, with the possibility to be renewed for additional research periods. Appointments may be extended depending on funding availability, project assignment, program rules, and availability of the participant.

What are the benefits?

You will receive a stipend to be determined by AFRL. Stipends are typically based on a participant's academic standing, discipline, experience, and research facility location.

About AFRL

With headquarters at Wright-Patterson Air Force Base, Ohio, the Air Force Research Laboratory (AFRL) conducts scientific and technical research and development for the United States Air Force and United States Space Force. This activity encompasses a large number of programs and technical areas. For more information about AFRL, visit Air Force Research Laboratory (af.mil).

About ORISE

This program, administered by Oak Ridge Associated Universities (ORAU) through its contract with the U.S. Department of Energy (DOE) to manage the Oak Ridge Institute for Science and Education (ORISE), was established through an interagency agreement between DOE and DoD. Participants do not enter into an employee/employer relationship with ORISE, ORAU, DoD or any other office or agency. Instead, you will be affiliated with ORISE for the administration of the appointment through the ORISE appointment letter and Terms of Appointment. Proof of health insurance is required for participation in this program. Health insurance can be obtained through ORISE. For more information, visit the ORISE Research Participation Program at the U.S. Department of Defense.

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Qualifications	The qualified candidate will possess a Master's degree in a field related to archival studies (e.g., history, library science), or be pursuing this degree and expect to receive it by July 31, 2023. Degree must have been received within five years of the appointment start date.

Application Requirements

A complete application consists of:

- Zintellect Profile
- Educational and Employment History
- Essay Questions (goals, experiences, and skills relevant to the opportunity)
- Resume (PDF)
- Transcripts/Academic Records
- One Recommendation. Your application will be considered incomplete and will not be reviewed until one recommendation is submitted. We encourage you to contact your recommender(s) as soon as you start your application to ensure they are able to complete the recommendation form and to let them know to expect a message from Zintellect. Recommenders will be asked to rate your scientific capabilities, personal characteristics, and describe how they know you. You can always log back in to your Zintellect account and check the status of your application.

If you have questions, send an email to AIRFORCE@orise.orau.gov. Please list the reference code of this opportunity [AFRL-HO-2022-0019] in the subject line of the email. Please understand that ORISE does not review applications or select applicants; selections are made by the sponsoring agency identified on this opportunity. All application materials should be submitted via the "Apply" button at the bottom of this opportunity listing. Please do not send application materials to the email address above.

Connect with ORISE...on the GO! Download the new ORISE GO mobile app in the Apple App Store or Google Play Store to help you stay engaged, connected, and informed during your ORISE experience and beyond!

Eligibility Requirements	- **Citizenship:** U.S. Citizen Only
	- **Degree:** Master's Degree received within the last 60 months or anticipated to be received by 7/31/2023 11:59:00 PM.
	- **Discipline(s):**
	    ○ **Communications and Graphics Design** (3 👁)
	    ○ **Computer, Information, and Data Sciences** (7 👁)
	    ○ **Other Non-Science & Engineering** (3 👁)
	    ○ **Social and Behavioral Sciences** (2 👁)