

**Opportunity Title:** DOE Science, Technology and Policy Program - Office of

Asian Affairs Opportunity

**Opportunity Reference Code:** DOE-STP-IA-2022-2401



**Organization** U.S. Department of Energy (DOE)

**Reference Code** DOE-STP-IA-2022-2401

**How to Apply** Click on *Apply* below to start your application.

\*Mentors are actively seeking applicants for this opportunity and will review submitted applications for selection on a rolling basis throughout the year.

## Description

The U.S. Department of Energy (DOE) Science, Technology and Policy (STP) Program is designed to provide opportunities for postgraduates to participate in programs, projects, and activities at the Office of International Affairs. You will receive hands-on experience that provides you with an understanding of the mission, operations, and culture of DOE. As a result, you will gain deep insight into the federal government's role in the creation and implementation of energy policies; apply your scientific and technical expertise to the development of solutions to issues of importance to the DOE, and continue your education and involvement in areas that support the DOE mission.

### Office of International Affairs, Office of Asian Affairs

The Assistant Secretary for the Office of International Affairs (IA) is the primary policy advisor to the Secretary, and Deputy Secretary on international energy affairs, including international energy policy issues, international policy analysis, development, evaluation, and implementation. IA provides departmental leadership with strategies to implement international aspects of the energy policy of the United States. IA represents the Department and the United States Government in interagency processes, intergovernmental forums, and bilateral and multilateral proceedings that address matters relating to the development and implementation of national and international energy policies, strategies and objectives. IA serves as the Department's formalized lead entity on international engagements.

The Office of Asian Affairs (IA-31) within the Office of the Assistant Secretary for International Affairs (IA), is responsible for developing strategies to foster collaborative energy R&D and deployment activities and partnerships, and to encourage energy investment and trade that will improve energy security, strengthen economic competitiveness and further global environmental initiatives across Asia. The Office provides critical expertise on the region and analyzes and advises on energy and climate policy, energy market trends, investment and trade issues and the impact of energy on U.S. national security, foreign policy, and trade policy objectives. The Office coordinates DOE policy issues and working relationships with strategic partners of assigned regions, DOE program offices, other agencies, energy companies, and international organizations and serves as the primary DOE point of contact with these countries and organizations. The office is also responsible for solving international energy problems and for promoting new responses for dealing with the problems through multilateral and bilateral activities.

### What will I be doing?

As a participant, you will be able to utilize your experience, knowledge, and education to contribute to IA's implementation of energy- and climate-focused technology, policy, and regulatory engagement with countries in Asia. You will be trained and learn along-side highly-experienced scientists, engineers, and business professionals and be involved in projects that support the mission of the Department of Energy and with U.S. inter-agency representatives, foreign governments, the private sector, and civil society.

With the guidance of a mentor, you may participate in the following activities during the appointment:

- Researching and writing special reports on a relevant topic of interest to inform the decision-making of senior Department of Energy officials.
- Writing briefing materials for the Secretary of Energy and other senior DOE officials to prepare them for bilateral and multilateral meetings and other engagements. This includes essential background information, talking points, position and option papers, etc.
- Identifying opportunities and developing ideas on how to advance U.S. Government and DOE priorities through international engagement on energy issues with all available resources.
- Communicating extensively with international counterparts, U.S. embassies, other USG agencies, DOE program offices, and private sector stakeholders, and building a network of contacts in order to support IA's mission.
- Helping organize mission-essential international conferences, workshops and meetings, both in the United States and overseas.
- Staying abreast of all the latest governmental and commercial energy developments in the countries or region in your portfolio.
- Providing recommendations to senior DOE officials on which meetings to take and events to attend.

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#### Participant Benefits

As a participant, you will receive a monthly stipend. Stipends are typically based on the participant's academic standing, discipline, experience, and research facility location, and are determined by IA. Other items may include an allowance for education and/or scientific activities, and/or a supplemental stipend to offset the cost of health insurance, as approved by IA. Participants are required to have health insurance for the duration of their appointment, and are eligible to purchase health insurance plans offered through ORISE.

#### Appointment Location

Washington, D.C.

#### Length of Appointment

Appointments are typically one year in length, and may be renewed yearly (up to an additional four years), based on program needs and available funding. Appointments may be full-time (based on 40 hours per week), or part-time.

### Qualifications

#### To qualify you must:

- Be a U.S. Citizen.
- Have received a Bachelor's, Master's, or Doctoral degree. Applicants currently pursuing a degree may apply, but they must provide proof of completion of all degree requirements before the appointment start date.

#### Desired Qualifications

The ideal candidate would have a background in energy policy, including one or more of the following areas:

- Energy technology development and deployment
- Climate change mitigation and adaption
- Energy security issues
- Energy markets

Preferred skills include:

- Experience and knowledge of climate, economic and energy policy
- Strong analytical, research and communication (oral and written) skills
- Interest in being part of a multi-disciplinary, fast-paced environment, focused on the intersections of energy technology and policy
- Experience and knowledge of one or more countries in Asia - Knowledge on the energy sector is especially welcome, but wider knowledge about a country's politics, economy, history, and language is all very helpful

#### How to Apply

A complete application consists of:

- A Zintellect Profile and responses to opportunity specific questions
- A current resume/CV, including academic history, employment history, and relevant experiences
- Transcript/Academic Records - For this opportunity, a copy of an official or unofficial transcript, or copy of the student academic records printed by the applicant or by academic advisors from internal institution systems may be submitted. Selected candidate will be required to provide proof of completion of the degree before the appointment can start. Transcript or academic records must clearly show the student name, name of the academic institution, current/completed/enrolled courses, grades, most recent cumulative GPA, and degree in progress.
- Academic or Professional Recommendation: Applicants are required to provide contact information for at least one recommendation in order to submit the application. You are encouraged to request a recommendation from professionals who can speak to your abilities and potential for success in an appointment, such as demonstrated intellectual merit, communication and teamwork skills. Recommenders will be asked to complete a recommendation in Zintellect. Letters of recommendation submitted via email will not be accepted. Your application will not be reviewed until the recommendation is completed.

All documents must be submitted via Zintellect in order to be considered, and must be in English or include an official English translation.

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Submitted documents must have all social security numbers, student identification numbers, and/or dates of birth removed (blanked out, blackened out, made illegible, etc.) prior to uploading into the application system.






If you have questions, please send an email to [DOE-RPP@orau.org](mailto:DOE-RPP@orau.org), and include the reference code DOE-STP-IA-2022-2401 in the subject line of your email.

#### **Nature of the Appointment**

As a participant, you will not enter into an employee/employer relationship with ORISE, ORAU, the DOE, or any other office or agency. Instead, you will be affiliated with ORISE for the administration of the appointment through the ORISE appointment letter and Terms of Appointment.

*Connect with ORISE...on the GO! Download the new ORISE GO mobile app in the [Apple App Store](#) or [Google Play Store](#) to help you stay engaged, connected, and informed during your ORISE experience and beyond!*

#### **Eligibility Requirements**

- **Citizenship:** U.S. Citizen Only
- **Degree:** Bachelor's Degree, Master's Degree, or Doctoral Degree.
- **Discipline(s):**
  - **Business** (1 )
  - **Earth and Geosciences** (2 )
  - **Engineering** (4 )
  - **Environmental and Marine Sciences** (2 )
  - **Social and Behavioral Sciences** (5 )
- **Age:** Must be 18 years of age