

Opportunity Title: Fellowship at DOE Office of Policy, Office of Energy Jobs

Opportunity Reference Code: DOE-STP-OP-2022-7000

Organization U.S. Department of Energy (DOE)

Reference Code DOE-STP-OP-2022-7000

How to Apply Click on *Apply* below to start your application.

This is a continuous posting. Applications will be reviewed and selected as opportunities become available.

Description The U.S. Department of Energy (DOE), Office of Policy (OP), Office of Energy Jobs (OEJ) is seeking candidates to apply to the DOE Science, Technology and Policy (STP) Fellowship Program. During the appointment, participants will be mentored by a group of highly-trained scientists and engineers who will provide them with a hands-on experience in policy-related projects at DOE's Office of Policy (OP), Office of Energy Jobs (OEJ) in Washington, DC. The goal is to develop future leaders through the educational and professional development that will later create the workforce needed to support DOE's missions.

About the Office of Policy

The Office of Policy (OP) serves as the principal advisor to the Secretary, Deputy Secretary, and the Undersecretaries on policy and related integration of energy systems. The Office serves as a focal point for policy coordination within the Department on the analysis, formulation, development, and advancement of energy policy and related programmatic options and initiatives that could facilitate the transition to a zero-carbon, equitable, and secure energy economy.

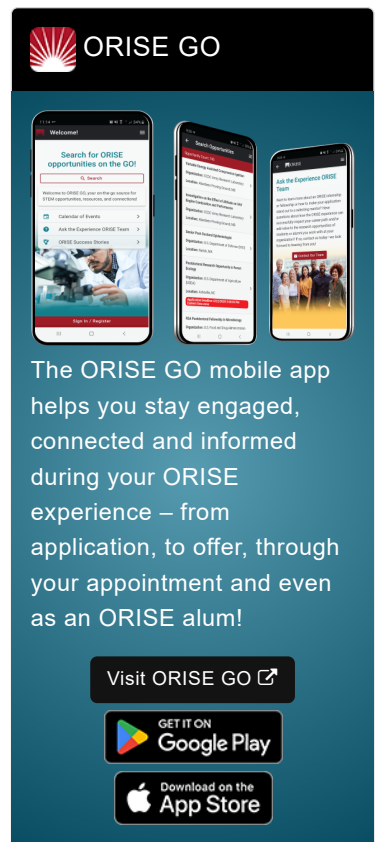
The Office of Energy Jobs (OEJ) within the Office of Policy (OP) serves as the focal point within the Department of Energy (DOE) on policies to promote the creation of quality jobs in the energy sector, particularly those that guarantee high standards and the right to collective bargaining, and works collaboratively among the Department of Energy, as well as related federal agencies and regulatory bodies, to ensure the successful transition to a Zero Carbon Economy creating meaningful, union job opportunities for all Americans. Additionally, Office of Energy Jobs is the focal point within the Department for the transition of the American energy sector by ensuring that both job creation and job impacts are taken into consideration in the Department of Energy funding, initiatives, and priorities. Office of Energy Jobs also provides coordination and support for a number of DOE's energy workforce building and training programs, and leads the data collection and publication of the U.S. Energy Employment Report (USEER).

What will I be doing?

As a participant, you will be under the guidance of a mentor who will be training you on how the collection and publication of the U.S. Energy Employment Report (USEER) is handled, and how energy and infrastructure job creation and assignments are conducted by DOE. During this appointment, you will be involved in the following areas:

- How the Office of Energy Jobs monitors domestic policies and energy issues; You may be involved in the assessment of energy jobs development and the analysis of policies, policy strategies and how those policies are monitored.
- How newly created energy programs, created by the Bipartisan Infrastructure Law (BIL), are successfully creating quality jobs and how to assess the effectiveness of those programs in creating quality of jobs.

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- Conduct research on how training and workforce development activities impact current and future jobs by researching and analyzing US energy job trends, including synthesis of information with the focus on energy justice.
- Prepare reports, papers, and other memorandum on your findings relating to energy jobs policy and program topics.

Why should I apply?

Through the training and guidance provided by a mentor you will:

- Understand diversity, equity and inclusion, and job creation and access in the energy sector, and help identify ways to better support outcomes.
- Review and help develop principles to support the creation of good jobs.
- Analyze programs to help identify best practices of the design of programs related to energy jobs initiatives, including ways to track impact.
- Interpret and synthesize data, help plan for future data collection, and develop data-based talking points.
- Analyze activities and positions of labor unions and other key stakeholder groups that impact quality energy jobs.
- Be able to establish valuable relationships with staff in various offices across DOE regarding energy job data.
- Be able to report your findings to your mentor to help apply change management principles that will help others get up to speed on how energy and infrastructure job creation impacts their own work.
- Participate in activities by providing quick response analysis in support of requests from the Secretary of Energy, White House, and Capitol Hill, often in a matter of hours

Participant Benefits

Participants will receive a monthly stipend, as determined by OP and typically based on the participant's education, discipline, and experience. Other incentives offered may include a supplemental health insurance stipend, and an allowance for education and/or scientific activities. Participants may purchase health insurance through the program's network provider.

Qualifications To be considered for this appointment you must:

- Have received or expect to complete all requirements for a Bachelor's, Master's, or Doctoral degree in a relevant discipline by the anticipated start date. Applicants currently pursuing a degree must provide proof of completion of all degree requirements before the appointment start date.
- Be a U.S. citizens or Lawful Permanent Residents (LPR).

How to Apply:

A complete application consists of:

- Completed Profile and application questions
- Transcript(s) - an unofficial transcript or copy of the student academic records including degree in progress or completed. For this opportunity, academic records printed by the applicant or by academic advisors from internal institution systems may be submitted. Selected candidates may be required to provide proof of completion of the degree before the appointment can start.
- A current resume/CV, including academic history, employment history, and relevant

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experiences

- One Recommendation - Applicants are required to provide contact information for at least one recommendation in order to submit the application. You are encouraged to request a recommendation from a professional who can speak to your abilities and potential for success as well as your scientific capabilities and personal characteristics. Recommendation requests must be sent through the Zintellect application system. Recommenders will be asked to complete a recommendation in Zintellect. Letters of recommendation submitted via email will not be accepted.





*All documents **must** be submitted via Zintellect in order to be considered, and must be in English or include an official English translation. Submitted documents must have all social security numbers, student identification numbers, and/or dates of birth removed (blacked out, blackened out, made illegible, etc.) prior to uploading into the application system.*

If you have questions, please send an email to DOE-RPP@ornl.gov. Please list the reference code for this opportunity in the subject line of your email.

Nature of Appointment:

The DOE Science, Technology and Policy (STP) Fellowship Program is sponsored by the U.S. Department of Energy, Office of Policy. The program is administered by the Oak Ridge Institute for Science and Education (ORISE). During the appointment, you will be considered a participant and will not enter into an employee/employer relationship with ORISE, Oak Ridge Associated Universities, DOE, OP, OEJ, or any other office or agency. Instead, you will be affiliated with ORISE for the administration of the appointment through the ORISE Appointment Letter and Terms of Appointment.

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- Eligibility Requirements**
- **Citizenship:** LPR or U.S. Citizen
 - **Degree:** Bachelor's Degree, Master's Degree, or Doctoral Degree.
 - **Discipline(s):**
 - **Computer, Information, and Data Sciences** (3 )
 - **Engineering** (27 )
 - **Mathematics and Statistics** (2 )
 - **Social and Behavioral Sciences** (3 )
 - **Age:** Must be 18 years of age