

Opportunity Title: CDC Public Health Fellowship
Opportunity Reference Code: CDC-OD-2021-0092-A

Organization Centers for Disease Control and Prevention (CDC)

Reference Code CDC-OD-2021-0092-A

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A complete application consists of:

- An application
- Transcripts – [Click here for detailed information about acceptable transcripts](#)
- A current resume/CV, including academic history, employment history, relevant experiences, and publication list
- One educational or professional recommendation. Your application will be considered incomplete, and will not be reviewed until one recommendation is submitted.

All documents must be in English or include an official English translation.

If you have questions, send an email to ORISE.CDC.OD@orau.org. Please include the reference code for this opportunity in your email.

Application Deadline 4/23/2021 12:57:53 PM Eastern Time Zone

Description *Applications will be reviewed on a rolling-basis.

A research opportunity is currently available with the Program Performance and Evaluation Office's (PEEO) Monitoring and Evaluation Unit within the Office of the Associate Director for Policy and Strategy (OADPS) within the Office of the Director (OD) at the Centers for Disease Control and Prevention (CDC) in Atlanta, Georgia.

PPEO strengthens CDC programs' impact through continuous program improvement activities including monitoring, performance, evaluation, and strategy. PPEO helps CDC programs and external partners achieve the greatest possible health impact. PPEO serves Centers, Institutes, and Offices (CIOs) across the agency and works with programs in a variety of ways including consultations, facilitations, training and skill building, capacity building, publishing resources and tools, sharing best practices, offering technical assistance, and connecting them with additional expertise and support in other CIOs and in the Office of the Director.

The Monitoring and Evaluation Unit works agency-wide to improve program performance, program improvement, and evaluation by delivering tools, technical assistance, and resources; managing the Data-Driven Regular Review (D2R2) process; providing training and professional development; supporting agency-wide evaluation activities; coordinating performance reporting; and, supporting programs in using data to achieve their desired outcomes.

This opportunity will be focused on the Monitoring and Evaluation Unit's work regarding program evaluation, performance improvement, and program performance and will provide an opportunity to participate on a variety of initiatives while building skills through both formal and informal training and mentoring. This opportunity involves learning experiences for the participant relevant to evaluation, strategic thinking, and continuous program improvement. Under the guidance of a mentor, the participant will receive training in the following:

- Collaborating with senior staff to support evaluation activities across the agency, such as CDC Evaluation Day, the Evaluation Fellowship Program, evaluation Communities of Practice, and



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round table speaker series.

- Conducting analysis of key issues and topics for the purpose of informing and providing recommendations to leadership, particularly around evaluation and performance improvement activities.
- Participating in high profile program improvement and strategy activities such as the CDC Director's D2R2 process.
- Assisting senior leadership responsible for providing management of performance activities, including Healthy People, the Government Performance and Results Act, and other performance management processes.
- Representing PPEO and work across programs to cultivate and maintain relationships with other organizational units within CDC, particularly around program performance, monitoring and evaluation activities.
- Researching, gathering, compiling, and developing materials to support program strategy, performance, and evaluation and data dissemination related to Agency priorities.







Anticipated Appointment Start Date: Spring 2021

This program, administered by ORAU through its contract with the U.S. Department of Energy to manage the Oak Ridge Institute for Science and Education, was established through an interagency agreement between DOE and CDC. The initial appointment can be up to one year, but may be renewed upon recommendation of CDC contingent on the availability of funds. The participant will receive a monthly stipend commensurate with educational level and experience. Proof of health insurance is required for participation in this program. The appointment is full-time at CDC in the Atlanta, Georgia, area. Participants do not become employees of CDC, DOE or the program administrator, and there are no employment-related benefits.

Qualifications The qualified candidate should have received a bachelor's or master's degree in one of the relevant fields, or be currently pursuing one of the degrees with completion by the end of May 2021. Degree must have been received within the past five years.

Preferred skills:

- Experience in working with leadership on program priorities, performance measurement and monitoring, evaluation, and program strategy
- Experience working collaboratively with CIOs, divisions and offices within CDC, along with partners at the federal level
- Excellent oral and written communication skills

- Eligibility Requirements**
- **Degree:** Bachelor's Degree or Master's Degree received within the last 60 months or anticipated to be received by 5/31/2021 11:59:00 PM.
 - **Discipline(s):**
 - **Communications and Graphics Design** ([1](#) )
 - **Computer, Information, and Data Sciences** ([1](#) )
 - **Life Health and Medical Sciences** ([2](#) )
 - **Mathematics and Statistics** ([1](#) )
 - **Other Non-Science & Engineering** ([2](#) )
 - **Social and Behavioral Sciences** ([3](#) )